

UNIVERSITY OF MINNESOTA

UNDERGRADUATE STUDENT APPROVAL TO ENROLL IN UNITE AND ON-CAMPUS COURSE SECTIONS DURING SAME SEMESTER

There is a limit of ONE UNITE section if enrolled in an on-campus in the same semester.

Per University of Minnesota policy, when enrolling in courses where there is a time conflict, the student must obtain permission and instructor signatures from instructors for both courses.

Steps for Students: 1) Fill out the information listed below; 2) Obtain the required signatures(s) from the instructor(s); 3) Submit to UNITE Student and Faculty Engagement with your registration.

PART ONE: Student Background

University ID \_\_\_\_\_ Email Address \_\_\_\_\_ Phone \_\_\_\_\_
Name \_\_\_\_\_
Current Address \_\_\_\_\_
Term \_\_\_\_\_ Year \_\_\_\_\_ Year in School \_\_\_\_\_
College (if admitted) \_\_\_\_\_ Major \_\_\_\_\_

PART TWO: Course Enrollment Information

Include the UNITE course section in which you wish to enroll, your reasons for enrolling and have the instructor sign this form. For course conflicts, University of Minnesota policy requires approval from both course instructors – if that fits your situation, use “Course Time Conflict” as the reason and complete the additional section of this form.

UNITE COURSE \_\_\_\_\_

INSTRUCTOR \_\_\_\_\_

SUBJECT \_\_\_\_\_ NUMBER \_\_\_\_\_ CREDITS \_\_\_\_\_ GRADE BASIS: A/F or S/N

REASON:

Course Time Conflict (use “Course Time Conflict” section below for conflicting course)

Work Time Conflict

On-Campus Section Closed

Other: \_\_\_\_\_

Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_

(Note to instructor: By signing this form you are authorizing UNITE to enroll student in a UNITE section of this course)

If there is a course conflict, the student needs to obtain permission and signatures from both instructors.

COURSE IN CONFLICT \_\_\_\_\_

INSTRUCTOR \_\_\_\_\_

SUBJECT \_\_\_\_\_ NUMBER \_\_\_\_\_ CREDITS \_\_\_\_\_ GRADE BASIS: A/F or S/N

Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_

(Note to instructor: By signing this form you are authorizing permission for this student)

Students, by completing and submitting this form with your registration, you are waiving your right to attend class in person for the course with a UNITE section. Instructor permission is required to attend exams with the on-campus section(s) of the course.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

FOR UNITE DISTRIBUTED LEARNING USE ONLY